

## DPN Author Checklist

### **Author Checklist for New Submissions**

*PLEASE NOTE: The below items are required (unless shown as optional). Submissions that omit these items will be returned to the authors for correction and may result in a delay in processing your submission.*

*Original Article submissions should not exceed 4000 words (**Introduction through Discussion sections are included in this word count**).*

- Original Submission word count is under 4000  
All other Manuscript type word lengths please see here  
[www.nature.com/documents/The Specs for DPN Article Types .pdf](http://www.nature.com/documents/The_Specs_for_DPN_Article_Types_.pdf)

### **New submissions should be formatted as follows:**

- Manuscript has been formatted to include all below sections.
- 1. **Cover letter** (optional)
  - 2. **Response to previous reviews** (for NPRC transfers ONLY)
  - 3. **Source or Article File** (Word doc containing items a-l)
    - a) **Title page** (title, full names of all authors and affiliations)
      - i) Title and author list matches what is provided in the submission system.
      - ii) Corresponding author is designated along with contact information and matches name provided in the online system.
      - iii) For journal policies regarding consortia listed in the author byline, please refer to the Instructions for Authors.  
<https://www.nature.com/dpn/authors-and-referees/editorial-policies#consortia-author>
    - b) **Abstract** (unstructured)
    - c) **Introduction**
    - d) **Materials** (or patients) **and Methods** (This section must include a statement identifying the institutional and/or licensing committee approving the experiments, including any relevant details regarding animal welfare, patient anonymity, drug side effects and informed consent.)
    - e) **Results**
    - f) **Discussion**
    - g) **Acknowledgments** (optional; includes special thanks or dedications)
    - h) **Author contributions** (mandatory for **each of your** authors)
    - i) **Funding** (This must cover **all** authors and sources of funding listed for the manuscript.)
    - j) **Competing Interests** (If no such conflict exists, the statement will simply read “the authors have nothing to disclose.”)
    - k) **References** (listed by number, in order of appearance)
    - l) **Figure legends**
  - 4. **Tables and Figures** (The total number of figures and tables should not exceed five. These may be embedded within the text to assist the reviewers and editor.)
  - 5. **Supplemental Material** (if applicable)

- a) *Supplementary figures, small tables, and text should be submitted as a single combined PDF document.*
- b) *Tables longer than one page should be provided as an Excel or similar file.*
- 6. **For all clinical trials:** *A completed CONSORT checklist and flowchart are required. For all systematic reviews or meta-analyses, a completed PRISMA checklist and flowchart are required. For more information, please see <https://www.nature.com/dpn/authors-and-referees/editorial-policies#clinical>*

### **Author Checklist for Revised Submissions**

**\*\*PLEASE NOTE:** *The below items are required. Submissions that omit these items will be returned to the authors for correction and may result in a delay in processing your submission.*

Revised submission should be formatted as listed above for New submission requirements **PLUS** the following:

- 1. **Response to Previous Reviews**
  - a) *Responses to reviewers' critiques must be included in a Response to previous reviews.*
  - b) *Responses should NOT be submitted as a cover letter, reviewers do not have access to cover letters.*
- 2. **Corresponding Author and Author Affiliations**
  - a) *The Corresponding Author's email address should be listed on the Title Page and a phone number should be listed on the Title Page or within the submission system.*
  - b) *Each author should have at least one affiliation listed on the Title Page.*
- 3. **Blue Font for Added Text**
  - a) *Added text to the manuscript should be displayed using blue font (note: do not use track changes to markup your changes).*
  - b) *Do not use blue font within Tables and/or Supplementary Files. Tables and Supplementary Files are supplied in their FINAL format; they are not edited and will appear online exactly as submitted.*
- 4. **Source Article File must be editable (e.g. Word Document)**
- 5. **Reference to Tables, Figures and Supplemental Files within the Article File**
  - a) *Supplementary information should be cited in the text.*
  - b) *Figures and Tables should also be referenced within the Article File.*
- 6. **Figure Files**
  - a) *Submit separate figure files that will be included in the Merged PDF.*
  - b) *All separate figure files should be saved in at least 300 dpi resolution.*
- 7. **Author Byline Changes**
  - a) *Any change to the author byline (deletion, addition or change to author order) MUST be approved by all authors.*
  - b) *A system-generated email will be sent to all authors to approve these changes after the revision has been submitted OR each author can provide their approval via email to the Editorial Office ([dpnjournal@acnp.org](mailto:dpnjournal@acnp.org)).*

For additional information please see our full Guide to Authors at

<https://www.nature.com/dpn/authors-and-referees/preparation-of-manuscripts>